## PRIVACY POLICY

This Privacy Policy for personal information (hereinafter referred to as the Policy) applies to all information that the Administration of the site located on the Internet at: pola-rise.ru (hereinafter referred to as "Website") may obtain when User uses the Website, programs, products or services (hereinafter referred to as "Services"). Using the Website means that the User unconditionally agrees to this Policy and the terms of processing of their personal information specified in it. In case of disagreement with these terms, User should refrain from using the Services.

The information contained on the Site is provided solely for reference and information purposes and under no circumstances is a public offer.

### 1. GENERAL PROVISION

- 1. 1. According to this Policy, "personal data of the User" means the following:
- 1.1.1. Personal data is provided by the User while registering or in the course of using the Services, including the User's personal details. Information required for the provision of the Services is marked respectively. Other information shall be provided by the User at his/her own discretion.
- 1.1.2. Data that is automatically transmitted in the process of viewing the Website as well as when visiting pages by means of the software installed, including:

IP address; cookies; browser information (or another program that provides access to Services); date and time of accessing the Sites or Services; referrer (the address of the previous page), and other detailed information.

- 1.1.3. Other information about the User required to be processed according to the terms and conditions governing the use of the Website.
- 1.1.4. This Policy only applies to the information required to be processed during the use of the Website. The Website has no control over and does not bear responsibility for processing of the information by third-party websites, which the User may access by hyperlinks available on the Website of the Company.

## 2. PURPOSE OF USER PERSONAL DATA PROCESSING

- 2.1. The Website only collects and stores the personal data required for the provision of the Services and performance of the agreements and contracts with the User, except in cases where such information is required to be stored by law for a period prescribed by law.
- 2.2. The Company will process the User personal data in order to:
- 2.2.1. Identify the User authorised on the Website for request processing, consulting, contract negotiating and other.
- 2.2.2. Provide personalized Services to the User on the Website.
- 2.2.3. Contact the User and forward notices, requests and information related to the Services, as well as processing of requests and applications of the User.
- 2.2.4. Determine the location of the User to ensure security, fraud prevention.
- 2.2.5. Confirm the accuracy and completeness of personal data provided by the User.
- 2.2.6. Create an account.
- 2.2.7. Notify User regarding Website's Administration work.
- 2.2.8. Provide the User with effective technical support in the case of problems related to the usage of the Website.

2.2.9. Provide the User (with his consent) the special offers, information on prices, newsletters and other information in order to negotiate terms and conditions of possible Contracts.

# 3. CONDITIONS OF USER PERSONAL DATA PROCESSING AND ITS PROVISION TO THIRD PARTIES

- 3.1. The Website shall store User personal data according to the internal regulations of the Services:
- 3.2. The confidentiality of User personal data shall be maintained, except if the User willingly makes his/her details available to the general public. When using specific Services the User agrees that the certain part of his personal date becomes public.
- 3.3 The Website has the right to provide User personal data to third parties subject to the following conditions:
- 3.3.1. The User has expressed his/her consent to such actions.
- 3.3.2. Provision of the personal data is required in order to perform the certain agreement of contract with the User.
- 3.3.3. Provision of the personal data is stipulated by Russian and other applicable laws.
- 3.3.4. In the event of the sale of the Website, the purchaser acquires all obligations to comply with the terms of this Policy in relation to the personal data received.
- 3.4. The processing of the User's personal data is carried out without any time limit, in any legal way, including in personal data information systems using automation tools or without using such tools.

  When processing personal data of Users, the Website Administration is guided by the Federal Lew of Luky 27.

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- 3.5. In case of loss or disclosure of personal data, the Website Administration informs the User about the loss or disclosure of the personal data.
- 3.6. The site administration takes the necessary and sufficient organizational and technical measures to protect User personal data from unlawful or accidental access, destruction, alteration, blocking, copying, distribution, as well as from unlawful actions of third parties.

## 4. OBLIGATIONS OF THE PARTIES

- 4.1. The User shall:
- 4.1.1 Provide the personal data necessary for the use of the Website.
- 4.1.2. Update, add the personal data provided in the event of a change of the data.
- 4.2. The Website Administration shall:
- 4.2.1. Use the information obtained solely for the purposes specified in this Privacy Policy.
- 4.2.2. Ensure the storage of confidential information in secret, not to disclose without the prior written permission of the User, and not to sell, exchange, publish, or disclose in any other possible way the transferred personal data of the User, except of those stated in this Privacy Policy.
- 4.2.3. Take precautions to protect the confidentiality of the User's personal data in accordance with the procedure normally used to protect this type of information in such business.

4.2.4. Perform blocking of personal data relating to the User, from the time of the request of the User, or his legal representative or authorized body for the protection of the rights of personal data subjects for the period of verification, in case of unreliable personal data or illegal actions.

### 5. RESPONSIBILTIES OF THE PARTIES

- 5.1. The Website Administration, which has not fulfilled its obligations, is liable for losses incurred by the User in connection with the unlawful use of the personal data, in accordance with the legislation of the Russian Federation.
- 5.2. The Website Administration is not responsible in case of loss or disclosure of confidential information if this confidential information:
- 5.2.1. Became public before its loss or disclosure.
- 5.2.2. It was received from a third party before it was received by the Website Administration.
- 5.2.3. It was disclosed with the consent of the User.

### 6. DISPUTE RESOLUTION

- 6.1. Before applying to court with a claim in disputes arising from the relationship between the User of the Website and the Website Administration, it is mandatory to submit a claim (a written proposal for a voluntary settlement of the dispute).
- 6.2. The recipient of the claim within 360 calendar days from the date of the complaint receipt, notifies the claimant (in writing or electronic form) about the results of the claim consideration.
- 6.3. If the agreement is not reached, the dispute will be referred to the court for consideration in accordance with the current legislation of the Russian Federation.
- 6.4. The current legislation of the Russian Federation applies to this Privacy Policy and the relationship between the User and the Website Administration.

## 7. ADDITIONAL TERMS

- 7.1. The Website Administration has the right to make changes to this Privacy Policy without the consent of the User.
- 7.2. The updated Privacy Policy takes effect from the moment it is placed on the Website, unless otherwise provided by the new edition of the Privacy Policy.